

Date: \_\_\_\_\_

Name: Mr.  Mrs.  Miss  Ms.  \_\_\_\_\_ Social Security #: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: M/F \_\_\_\_\_ Marital Status: M  S  D  Sep.

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employed by: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Person to contact in case of an emergency: \_\_\_\_\_ Phone: \_\_\_\_\_

**CODE:**

### ASSIGNMENT OF BENEFIT

I hereby authorize you to pay directly to Southeastern Healthcare, PC benefits due to me under the terms of my policy of insurance issued by your company. Please send such benefits to 2595 S. 17th Street, Wilmington, NC 28401. Payment is authorized upon your receipt of the itemized statement for services rendered to me. Your policy was in full force and effect at the time that these services were rendered. Payment of such amounts to the above provider in whole or part, shall constitute payment as if said payment were made directly to me. I hereby authorize SEHC to endorse/sign my name on any and all checks listing me as a payee which are presented to the Office for payment of an account relating to me, my spouse, or any of my dependents.

Insured: \_\_\_\_\_ Signature of Insured: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Date: \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_ Employer of Insured: \_\_\_\_\_ Policy #: \_\_\_\_\_

### PRIVATE PAY

I understand fully and agree that I am personally responsible for the total amounts due to Southeastern Healthcare, PC for the services rendered. If the bill remains unpaid, and no satisfactory arrangements have been made and executed on it, the account will be reported to the credit bureau and assigned for collection.

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

32M-0719

## INFORMED CONSENT TO CHIROPRACTIC TREATMENT

I hereby request and consent to the performance of chiropractic adjustments and other chiropractic procedures including various modes of physical therapy, and if necessary, diagnostic x-rays on me (or on the patient named below, for whom I am legally responsible: \_\_\_\_\_) by the chiropractic physician and/or anyone working in this office authorized by the chiropractic physician.

I further understand that such chiropractic services by the Physician of Chiropractic named here \_\_\_\_\_ and/or other licensed Physicians of Chiropractic who may treat me now or in the future of this office. I have had an opportunity to discuss with Dr. \_\_\_\_\_ and/or with other office or clinic personnel the nature and purpose of chiropractic adjustments and other procedures. I understand that results are not guaranteed.

I understand and am informed that, as in the practice of medicine and all healthcare, the practice of chiropractic carries some risks to treatment; including, but not limited to: fractures, disc injuries, strokes (CVA), dislocations, and sprains. I do not expect the physician to be able to anticipate and explain all risks and complications. Further, I wish to rely on the physician to exercise judgement during the course of the procedure which the physician feels are in my best interests at the time, based upon the facts then known.

I have read, or have had read to me, the above consent. I have also had an opportunity to ask questions about its contents, and by signing below, I agree to the treatment recommended by my physician. I intend this consent form to cover the entire course of treatment for my present condition(s) and for any condition(s) for which I seek treatment at this facility.

To be completed by the patient:

To be completed by the patient's representative, if necessary, (e.g. if the patient is a minor or is physically or mentally incapacitated)

\_\_\_\_\_  
Print Patient's Name

\_\_\_\_\_  
Print Name of Patient

\_\_\_\_\_  
Signature of Patient

\_\_\_\_\_  
Print Name of Representative

\_\_\_\_\_  
Signature of Representative

# CURRENT PROBLEM

File# \_\_\_\_\_

Patient Name \_\_\_\_\_ DOB: \_\_\_\_\_ Today's Date: \_\_\_\_\_

## Mark all previous care you have received relating to this current condition:

- Chiropractic: Who \_\_\_\_\_ approximately when: \_\_\_\_\_
- Physical therapy: Who \_\_\_\_\_ approximately when: \_\_\_\_\_
- Primary care: Who \_\_\_\_\_ approximately when: \_\_\_\_\_

## Mark all previous imaging you have had taken relating to this condition:

- X-Ray: Who \_\_\_\_\_ approximately when: \_\_\_\_\_
- CT scans: Who \_\_\_\_\_ approximately when: \_\_\_\_\_
- MRI: Who \_\_\_\_\_ approximately when: \_\_\_\_\_

## What do you think may have caused this condition?

- Sitting at a desk for long hours    Lifting    Bending    Standing on feet for long hours    Lying down
- Physical activity    Sitting to standing    Slip or fall    Prior vehicle accident

When did you first notice this pain or symptoms? Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## What makes the pain or symptoms worse? (Check all that apply)

- Sitting    Standing    Physical activity    Lifting    Bending    Lying down    Sitting to standing

## What does the pain or symptoms feel like? (Check all that apply)

- Dull ache    Shooting    Burning    Sore    Tense    Sharp [constant]    Sharp [once in a while]
- Throbbing    Tingling

## Does pain or tingling travels down the arms or legs? (Please indicate)

- Travels from my neck to the shoulder    Travels from my neck to my head
- Travels to my fingers    Travels down my leg

Overall, how severe is the pain? (0-10) \_\_\_\_/10 (10 being the worst you can imagine)

## Since this pain or symptom has started it has: (Please indicate)

- Gotten progressively worse    Gotten somewhat better    Stayed about the same

## Major Complaint:

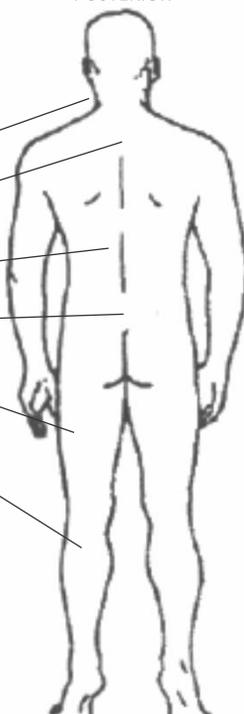
Check all that pertain to your complaint:

- |  |  |                                       |
|--|--|---------------------------------------|
| <input type="checkbox"/> Headache              | <input type="checkbox"/> Mid back pain         | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Neck pain             | <input type="checkbox"/> Low back pain         | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Shoulder joint pain   | <input type="checkbox"/> Hip joint pain        | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Numbness/tingling arm | <input type="checkbox"/> Knee joint pain       | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Pain down the arm     | <input type="checkbox"/> Pain down the leg     |                                       |
| <input type="checkbox"/> Upper back pain       | <input type="checkbox"/> Numbness/tingling leg |                                       |

# PAIN DRAWING

Mark areas of pain on figures below:

POSTERIOR



Neck pain

Upper back

Mid back pain

Low back pain

Numbness/tingling legs

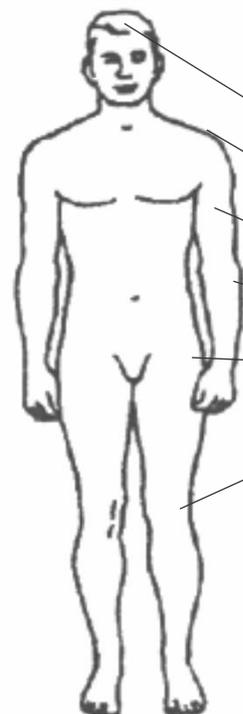
Pain down the leg

\_\_\_\_\_ Other

\_\_\_\_\_ Other

\_\_\_\_\_ Other

ANTERIOR



Headache

Shoulder joint pain

Numbness/tingling arm

Pain down the arm

Hip joint pain

Knee joint pain

Other \_\_\_\_\_

Other \_\_\_\_\_

Other \_\_\_\_\_

**Women:**

Is it possible you are pregnant?  YES  NO Date of Last Menstrual cycle: \_\_\_/\_\_\_/\_\_\_

**DOCTORS ONLY:**

O: [Onset] Date \_\_\_/\_\_\_/\_\_\_

P: [Provocation]  sitting  standing  physical activity  lifting  bending  lying down  sitting to standing

Q: [Quality]  dull ache  sharp shooting  throbbing  burning  intermittently sharp

R: [Radiates]  NO  YES Radiates to: \_\_\_\_\_

S: [Severity]

1) ___/10 _____	4) ___/10 _____
2) ___/10 _____	5) ___/10 _____
3) ___/10 _____	6) ___/10 _____

T: [Time]  worsening  same  better

Other Details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ / \_\_\_/\_\_\_

# ADVANTAGE RADIOLOGY SERVICE

(419) 269-2424 (800) 442-1202

PATIENT \_\_\_\_\_ CLINIC \_\_\_\_\_ FILM DATE \_\_\_\_\_  
AGE \_\_\_\_\_ SEX M  F  SOCIAL SECURITY# \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
PATIENT ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

## X-RAY ASSIGNMENT AGREEMENT

I understand that the services of a chiropractic radiologist are being utilized to insure the highest quality interpretation of my x-rays. I acknowledge that these services are separate from those of the clinic where I am receiving care, and that the charges for these services will be submitted to my insurance carrier, Workers' Compensation carrier or State Bureau, and/or to my attorney in the case of personal injury.

In the event that I receive payment for these services, I agree to promptly remit payment to Advantage Radiology Service (ARS).

I assign my insurance benefits and rights to payment to ARS to the extent of their charges, and authorize them, or their agents, to bill and release information to my insurance company, attorney, and/or any third-party payer. I authorize my treating physician, insurance company, attorney, and/or any third-party payer to provide ARS or their agents with any information concerning my claim, their services, and/or payment for the services provided.

By my signature below, I acknowledge that I have read, understand, and agree to the above provisions, and I assign my insurance benefits as described above.

SIGNATURE : \_\_\_\_\_ DATE : \_\_\_\_\_

WITNESS : \_\_\_\_\_

### PATIENT HISTORY

PATIENT PRESENTATION \_\_\_\_\_

TRAUMA? YES  NO  EXPLAIN \_\_\_\_\_

PAST MEDICAL HISTORY \_\_\_\_\_

MALIGNANCY? YES  NO  DETAILS \_\_\_\_\_

DIAGNOSIS/CONCERNS/QUESTIONS [NO ICD CODES PLEASE] \_\_\_\_\_

# ADVANTAGE RADIOLOGY SERVICE

(419) 269-2424      (800) 442-1202

CASH (no insurance) \_\_\_\_\_ MEDICARE ONLY \_\_\_\_\_ MEDICAID ONLY \_\_\_\_\_

**STANDARD**

NEED NON-PARTICIPATING PROVIDER INSURANCE NAME & BILLING ADDRESS  
 \*PLEASE ATTACH COPY OF FRONT AND BACK OF INSURANCE CARD(S).

INSURANCE NAME & BILLING ADDRESS (PRIMARY)				INSURANCE NAME & BILLING ADDRESS (SECONDARY)					
CARRIER		TELEPHONE		CARRIER		TELEPHONE			
ADDRESS				ADDRESS					
CITY		STATE	ZIP	CITY		STATE	ZIP		
RELATIONSHIP TO INSURED SELF <input type="checkbox"/> SPOUSE <input type="checkbox"/> CHILD <input type="checkbox"/> OTHER _____				RELATIONSHIP TO INSURED SELF <input type="checkbox"/> SPOUSE <input type="checkbox"/> CHILD <input type="checkbox"/> OTHER _____					
INSURED NAME		INSURED DATE OF BIRTH		INSURED NAME		INSURED DATE OF BIRTH			
INSURED SOCIAL SECURITY #		INSURED ID #		INSURED SOCIAL SECURITY #		INSURED ID #			
INSURED GROUP #		BCBS 3 LTR PREFIX		INSURED GROUP #		BCBS 3 LTR PREFIX			
INSURED EMPLOYER		TELEPHONE		INSURED EMPLOYER		TELEPHONE			
IF W/C: EMPLOYER ADDRESS		CITY	ST	ZIP	IF W/C: EMPLOYER ADDRESS		CITY	ST	ZIP

**AUTO ACCIDENT/PI/WORKERS' COMPENSATION**

RELATED TO EMPLOYMENT? YES  NO       AUTO ACCIDENT? YES  NO   
 OTHER? YES  NO

CLAIM # \_\_\_\_\_      DATE OF INJURY \_\_\_\_\_

W/C CARRIER OF AUTO INSURANCE			NAME & BILLING ADDRESS <small>LIST BOTH LIABILITY &amp; MED PAY CARRIERS (USE ADDITIONAL PAPER IF NECESSARY)</small>			ATTORNEY NAME & BILLING ADDRESS		
CARRIER		TELEPHONE		ATTORNEY NAME		TELEPHONE		
INSURANCE ADDRESS				ATTORNEY ADDRESS				
CITY		STATE	ZIP	CITY		STATE	ZIP	
RELATIONSHIP TO INSURED SELF <input type="checkbox"/> SPOUSE <input type="checkbox"/> CHILD <input type="checkbox"/> OTHER _____				*PLEASE LIST BOTH LIABILITY AND MED PAY CARRIERS (USE ADDITIONAL PAPER IF NECESSARY)				
INSURED NAME		INSURED SOC. SECURITY #						
IF PI: ADJUSTERS NAME		ADJ: TELEPHONE		IF W/C: ALLOWED DIAGNOSIS ICD-9 CODES				

PLEASE COMPLETE PATIENT HISTORY ON REVERSE SIDE

# HEALTH HISTORY CONFIDENTIAL

Name \_\_\_\_\_ Today's date \_\_\_\_\_

Age \_\_\_\_\_ Birthdate \_\_\_\_\_ Date of Last Physical Exam \_\_\_\_\_

What is the reason for your visit? \_\_\_\_\_

## SYMPTOMS Check symptoms you currently have or have had in the past year.

<b>General</b> <input type="checkbox"/> Chills <input type="checkbox"/> Depression <input type="checkbox"/> Dizziness <input type="checkbox"/> Fainting <input type="checkbox"/> Fever <input type="checkbox"/> Forgetfulness <input type="checkbox"/> Headaches <input type="checkbox"/> Loss of Sleep <input type="checkbox"/> Nervousness <input type="checkbox"/> Numbness <input type="checkbox"/> Sweats <input type="checkbox"/> Loss of weight <b>Skin</b> <input type="checkbox"/> Bruise easily <input type="checkbox"/> Hives <input type="checkbox"/> Itching <input type="checkbox"/> Mole change <input type="checkbox"/> Rash <input type="checkbox"/> Scars <input type="checkbox"/> Sore that will not heal	<b>Gastrointestinal</b> <input type="checkbox"/> Appetite poor <input type="checkbox"/> Bloating <input type="checkbox"/> Bowel changes <input type="checkbox"/> Constipation <input type="checkbox"/> Diarrhea <input type="checkbox"/> Excessive hunger <input type="checkbox"/> Excessive thirst <input type="checkbox"/> Gas <input type="checkbox"/> Hemorrhoids <input type="checkbox"/> Indigestion <input type="checkbox"/> Nausea <input type="checkbox"/> Rectal bleeding <input type="checkbox"/> Stomach pain <input type="checkbox"/> Vomiting <input type="checkbox"/> Vomiting blood <b>Genitourinary</b> <input type="checkbox"/> Blood in urine <input type="checkbox"/> Frequent urination <input type="checkbox"/> Lack of bladder control <input type="checkbox"/> Painful urination	<b>Eye/Ear/Nose/Throat</b> <input type="checkbox"/> Bleeding gums <input type="checkbox"/> Blurred vision <input type="checkbox"/> Crossed eyes <input type="checkbox"/> Difficulty swallowing <input type="checkbox"/> Double vision <input type="checkbox"/> Earache <input type="checkbox"/> Ear discharge <input type="checkbox"/> Hay fever <input type="checkbox"/> Hoarseness <input type="checkbox"/> Loss of hearing <input type="checkbox"/> Nosebleeds <input type="checkbox"/> Persistent cough <input type="checkbox"/> Ringing in ears <input type="checkbox"/> Sinus problems <input type="checkbox"/> Vision-flashes <input type="checkbox"/> Vision-halos <b>Muscle/Joint/Bone</b> <input type="checkbox"/> Migraines <input type="checkbox"/> Headaches upon rising, wear off during day	<input type="checkbox"/> Splitting headaches <input type="checkbox"/> Neck pain <input type="checkbox"/> Pain between shoulder blades <input type="checkbox"/> Low back pain <input type="checkbox"/> Pain in shoulders, arms, hands, hips, legs, feet or toes <input type="checkbox"/> Sciatica <input type="checkbox"/> Chronic aches <input type="checkbox"/> Pain on inspiration <input type="checkbox"/> Pain with coughing or sneezing <input type="checkbox"/> Muscle weakness <input type="checkbox"/> Numbness/tingling in arms, shoulders, hands, legs, feet or toes <input type="checkbox"/> Joint stiffness <input type="checkbox"/> Joint pain <input type="checkbox"/> Joint swelling	<input type="checkbox"/> Multiple tender points <input type="checkbox"/> Injury from motor vehicle accident <input type="checkbox"/> Other injury _____ <input type="checkbox"/> Tension headache <b>Cardiovascular</b> <input type="checkbox"/> Irregular heart beat <input type="checkbox"/> Chest pain <input type="checkbox"/> High blood press <input type="checkbox"/> Low blood press <input type="checkbox"/> Poor circulation <input type="checkbox"/> Rapid heart beat <input type="checkbox"/> Varicose veins <input type="checkbox"/> Ankle swelling <b>MEN only</b> <input type="checkbox"/> Breast lump <input type="checkbox"/> Erection difficulty <input type="checkbox"/> Sore on penis <input type="checkbox"/> Penis discharge	<b>MEN only</b> <input type="checkbox"/> Lump in testicles <input type="checkbox"/> Other _____ <b>WOMEN only</b> <input type="checkbox"/> Abnormal pap smear <input type="checkbox"/> Bleeding between periods <input type="checkbox"/> Breast lump <input type="checkbox"/> Extreme menstrual pain <input type="checkbox"/> Hot flashes <input type="checkbox"/> Nipple discharge <input type="checkbox"/> Painful intercourse <input type="checkbox"/> Vaginal discharge <input type="checkbox"/> Other _____ Date of last menstrual period _____ Date of last Pap smear _____ Have you had a Mammogram? _____ Are you pregnant? _____ Number of children _____
--	--	---	--	---	---

## CONDITIONS Check conditions you have or have had in the past.

<input type="checkbox"/> AIDS <input type="checkbox"/> Alcoholism <input type="checkbox"/> Anemia <input type="checkbox"/> Anorexia <input type="checkbox"/> Appendicitis <input type="checkbox"/> Arthritis <input type="checkbox"/> Asthma <input type="checkbox"/> Bleeding disorder	<input type="checkbox"/> Breast lump <input type="checkbox"/> Bronchitis <input type="checkbox"/> Bulimia <input type="checkbox"/> Cancer <input type="checkbox"/> Cataracts <input type="checkbox"/> Chemical dependency <input type="checkbox"/> Chicken pox <input type="checkbox"/> Diabetes	<input type="checkbox"/> Emphysema <input type="checkbox"/> Epilepsy <input type="checkbox"/> Glaucoma <input type="checkbox"/> Goiter <input type="checkbox"/> Gonorrhea <input type="checkbox"/> Gout <input type="checkbox"/> Heart Disease <input type="checkbox"/> Hepatitis <input type="checkbox"/> Hernia	<input type="checkbox"/> Herpes <input type="checkbox"/> High cholesterol <input type="checkbox"/> HIV positive <input type="checkbox"/> Kidney disease <input type="checkbox"/> Liver disease <input type="checkbox"/> Measles <input type="checkbox"/> Migraine headaches <input type="checkbox"/> Miscarriage <input type="checkbox"/> Mononucleosis	<input type="checkbox"/> Multiple Sclerosis <input type="checkbox"/> Mumps <input type="checkbox"/> Pacemaker <input type="checkbox"/> Pneumonia <input type="checkbox"/> Polio <input type="checkbox"/> Prostate Problems <input type="checkbox"/> Psychiatric care <input type="checkbox"/> Pneumonia fever <input type="checkbox"/> Scarlet fever	<input type="checkbox"/> Stroke <input type="checkbox"/> Thyroid problems <input type="checkbox"/> Tonsillitis <input type="checkbox"/> Tuberculosis <input type="checkbox"/> Typhoid fever <input type="checkbox"/> Ulcers <input type="checkbox"/> Vaginal Infections <input type="checkbox"/> Venereal disease
--	---	---	---	--	--

## MEDICATION List medications you are currently taking. ALLERGIES to medications or substances.


Pharmacy Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**FAMILY HISTORY Fill in health information about your family.**

Relation	Age	State of Health	Age at Death	Cause of Death	Check ✓ if your blood relative have any of the following:	
					✓ Disease	Relationship
Father					Arthritis, Gout	
Mother					Asthma, Hay Fever	
Brothers					Cancer	
					Chemical Dependency	
					Diabetes	
					Heart Disease, Strokes	
Sisters					High Blood Pressure	
					Kidney Disease	
					Tuberculosis	
					Other	

HOSPITALIZATIONS			PREGNANCY HISTORY		
Year	Hospital	Reason for Hospitalization & Outcome	Year	Sex	Complications

HEALTH HABITS		
Check ✓ which substance you use and describe how much you use		
Have you ever had a blood transfusion: <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please give approximate dates: _____	Caffeine	
	Tobacco	
	Drugs	
	Other	

SERIOUS ILLNESS/INJURY	DATE	OUTCOME

OCCUPATIONAL CONCERNS	
Check ✓ if your work exposes you to the following:	
	Stress
	Hazardous Substances
	Heavy Lifting
	Other
Your occupation:	

I certify that the above information is correct to the best of my knowledge. I will not hold my doctor or any member of his/her staff responsible for any errors or omissions that I may have made in the completion of this form.

_____ Signature	_____ Date
_____ Reviewed by	_____ Date

# AUTHORIZATION for USE, DISCLOSURE and/or REQUEST of PROTECTED HEALTH INFORMATION

**SECTION A: Psychotherapy Notes.**  Check if this authorization is for psychotherapy notes.

If this authorization is for psychotherapy notes, you must **not** use it as an authorization for any other type of protected health information. Identify the psychotherapy notes by checking "Other" in Section C and describing in the space provided, do not check any other boxes or types of information.

**SECTION B: The Individual (or the Individual's Personal Representative) confirming the authorization.**

I authorize the use and/or disclosure of my protected health information as described in Section C below. I understand that this authorization is voluntary.

I understand that, if the persons or organizations I authorize below are not health care providers, they may further disclose the protected health information and it may no longer be protected by federal health information privacy laws.

Patient's Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_ Social Security # (last 4 digits only) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**SECTION C: The use, disclosure and/or request being authorized (minimum necessary).**

Present year only  1 year  2 years **History/Office Notes**

Present year only  1 year  2 years **Labs**

Last **Eye Exam**  Last **Foot Exam**  2 years **Pap Smears**  2 years **Mammograms**  All **Immunization** summaries

All **Colonoscopy** and **EGD** procedure reports  All **Pathology** reports  All **Radiologic studies (Bone Density, CT/CTA, MRI/MRA, US, Vascular, etc)**

All **Cardiac Studies**  All **Hospital Admissions, H&Ps, Consults, Operative reports, Discharges**

**Other (Please be specific and DO NOT request ALL Records)** \_\_\_\_\_

Entities Authorized to Use or Disclose:

Records requested **FROM:**

Name of provider/organization: \_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone#: \_\_\_\_\_ Fax #: \_\_\_\_\_

Entities Authorized to Use or Disclose:

Records requested **SENT TO:**

Name of provider/organization/person: \_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone#: \_\_\_\_\_ Fax #: \_\_\_\_\_

**SECTION D: Preference for Receipt of Records.**

Regular Mail  Fax # \_\_\_\_\_ (Maximum 50 pgs)

Pick up by: \_\_\_\_\_ (2-3 day processing minimum) Where: \_\_\_\_\_

Retrieve from Website (Personal copies only)

Electronic Copy (disk)

**SECTION E: Purpose of Use, Disclosure and/or Request of Protected Health Information.**

Personal Use **\*You will be charged a state regulated fee for a personal copy of your records (\$10 minimum/\$50 maximum)**

Changing Provider/Continuity of Care  Insurance  Attorney

Other \_\_\_\_\_

**SECTION F: Expiration.**

This authorization will expire (**complete one**):

Until I revoke permission in writing  2 years after my death  Future Date \_\_\_\_/\_\_\_\_/\_\_\_\_

On the occurrence of the following event: \_\_\_\_\_

**Right to Revoke:** I understand that I may revoke this authorization at any time by giving written notice of my revocation to the Contact Office listed below. I understand that revocation of this authorization will **not** affect any action you took in reliance on this authorization before you received my written notice of revocation.

**Contact Office:** Southeastern Healthcare Privacy Officer

**Address:** 2595 S. 17th Street, Wilmington, NC 28401 **Phone:** 910) 392-1252 **Fax:** (910) 392-1244 **Email:** lisa@sehcn.net

**Inability to Condition Treatment:** I understand that Southeastern Healthcare may not condition my treatment on my refusal to sign this authorization.

**SECTION G: SIGNATURE**

SIGNATURE—YOU MAY REFUSE TO SIGN THIS AUTHORIZATION AND THE REQUEST WILL BE CONSIDERED NULL & VOID.

PERSONAL COPIES WILL INCUR A FEE. REFER TO "SECTION E" FOR INFORMATION.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If this authorization is signed by a personal representative on behalf of the individual, complete the following:

Personal Representative's Name: \_\_\_\_\_ Relationship to Individual \_\_\_\_\_

WITNESS: \_\_\_\_\_ Date: \_\_\_\_\_

**YOU ARE ENTITLED TO A COPY OF THIS AUTHORIZATION AFTER YOU SIGN IT.**  
Include this authorization in the individual's medical record.

## **AUTHORIZATION for USE and/or DISCLOSURE of PROTECTED HEALTH INFORMATION**

I authorize the use and/or disclosure of my protected health information as described in Section B below. I understand that this authorization is voluntary.

I understand that, if the persons or organizations I authorize below are not health care providers, they may further disclose the protected health information and it may no longer be protected by federal health information privacy laws.

### **Section A: Patient Information (please print):**

Account #: \_\_\_\_\_ Patient's Name: \_\_\_\_\_ Social Security # \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone: \_\_\_\_\_

### **Section B: Protected Health Information to be Used and/or Disclosed:**

Do you wish for us to discuss all your protected health information with your family/friends or do you prefer that only specific information be released?

- All medical information, except psychotherapy information.
- Psychotherapy notes. ***If this authorization is for psychotherapy notes, you must not use it as an authorization for any other type of protected health information.***
- Specific information (*please describe*): \_\_\_\_\_

**Entities Authorized to Use or Disclose:** Southeastern Healthcare

**Families, Friends, and Other Authorized to receive and use** (*please name specifically any family/friends to which we may release your protected health information either in writing or verbally*):

\_\_\_\_\_  
\_\_\_\_\_

### **Section C: Purpose of Use or Disclosure of Protected Health Information.**

- So family member, friend or caregiver may have knowledge of or assist in my medical care or payment for medical care.
- At the request of the individual
- Other \_\_\_\_\_

### **Section D: Expiration.**

This authorization will expire (*complete one*):

- Until I revoke permission in writing       2 years after my death       Future Date \_\_\_\_/\_\_\_\_/\_\_\_\_
- On the occurrence of the following event: \_\_\_\_\_

**Right to Revoke:** I understand that I may revoke this authorization at any time by giving written notice of my revocation to the Contact Office listed below. I understand that revocation of this authorization will *not* affect any action you took in reliance on this authorization before you received my written notice of revocation.

**Contact Office:** Southeastern Healthcare Privacy Officer      **Address:** 2595 S. 17th Street, Wilmington, NC 28401  
**Phone:** (910) 392-1252    **Fax:** (910) 392-1244    **Email:** Lisa@sehc.net

**Inability to Condition Treatment:** I understand that Southeastern Healthcare may not condition my treatment on my refusal to sign this authorization.

If you would like for us to leave medical information regarding your care (i.e. lab results) or appointments on an answering machine, please complete the section below.

Southeastern Healthcare may leave a message regarding my medical information on the  
answering machine at this number: ( \_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_.

I acknowledge that I have been made aware of Southeastern Healthcare's Notice of Privacy Practices. I have had full opportunity to read and consider the contents of the Southeastern Healthcare Notice of Privacy Practices.

### **SIGNATURE - YOU MAY REFUSE TO SIGN THIS AUTHORIZATION**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If this authorization is signed by a personal representative on behalf of the patient, complete the following:

Personal Representative's Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

# NECK INDEX

Patient Name \_\_\_\_\_ Date \_\_\_\_\_

*This questionnaire will give your provider information about how your neck condition affects your everyday life. Please answer every section by marking the one statement that applies to you. If two or more statements in one section apply, please mark the one statement that most closely describes your problem.*

## **Pain Intensity**

- ① I have no pain at the moment.
- ② The pain is very mild at the moment.
- ③ The pain comes and goes and is moderate.
- ④ The pain is fairly severe at the moment.
- ⑤ The pain is very severe at the moment.
- ⑥ The pain is the worst imaginable at the moment.

## **Sleeping**

- ① I have no trouble sleeping
- ② My sleep is slightly disturbed (less than 1 hour sleepless).
- ③ My sleep is mildly disturbed (1-2 hours sleepless).
- ④ My sleep is moderately disturbed (2-3 hours sleepless).
- ⑤ My sleep is greatly disturbed (3-5 hours sleepless).
- ⑥ My sleep is completely disturbed (5-7 hours sleepless).

## **Reading**

- ① I can read as much as I want with no neck pain.
- ② I can read as much as I want with slight neck pain.
- ③ I can read as much as I want with moderate neck pain.
- ④ I cannot read as much as I want because of moderate neck pain.
- ⑤ I can hardly read at all because of severe neck pain.
- ⑥ I cannot read at all because of neck pain.

## **Concentration**

- ① I can concentrate fully when I want with no difficulty.
- ② I can concentrate fully when I want with slight difficulty.
- ③ I have a fair degree of difficulty concentrating when I want.
- ④ I have a lot of difficulty concentrating when I want.
- ⑤ I have a great deal of difficulty concentrating when I want.
- ⑥ I cannot concentrate at all.

## **Work**

- ① I can do as much work as I want.
- ② I can only do my usual work but no more.
- ③ I can only do most of my usual work but no more.
- ④ I cannot do my usual work.
- ⑤ I can hardly do any work at all.
- ⑥ I cannot do any work at all.

## **Personal Care**

- ① I can look after myself normally without causing extra pain.
- ② I can look after myself normally but it causes extra pain.
- ③ It is painful to look after myself and I am slow and careful.
- ④ I need some help but I manage most of my personal care.
- ⑤ I need help every day in most aspects of self care.
- ⑥ I do not get dressed. I wash with difficulty and stay in bed.

## **Lifting**

- ① I can lift heavy weights without extra pain.
- ② I can lift heavy weights but it causes extra pain.
- ③ Pain prevents me from lifting heavy weights off the floor, but I can manage if they are conveniently positioned (e.g., on a table).
- ④ Pain prevents me from lifting heavy weights off the floor, but I can manage light to medium weights if they are conveniently positioned.
- ⑤ I can only lift very light weights.
- ⑥ I cannot lift or carry anything at all.

## **Driving**

- ① I can drive my car without any neck pain.
- ② I can drive my car as long as I want with slight neck pain.
- ③ I can drive my car as long as I want with moderate neck pain.
- ④ I cannot drive my car as long as I want because of moderate neck pain.
- ⑤ I can hardly drive at all because of severe neck pain.
- ⑥ I cannot drive my car at all because of neck pain.

## **Recreation**

- ① I am able to engage in all my recreation activities without neck pain.
- ② I am able to engage in all my usual recreation activities with some neck pain.
- ③ I am able to engage in most but not all my usual recreation activities because of neck pain.
- ④ I am only able to engage in a few of my usual recreation activities because of neck pain.
- ⑤ I can hardly do any recreation activities because of neck pain.
- ⑥ I cannot do any recreation activities at all.

## **Headaches**

- ① I have no headaches at all.
- ② I have slight headaches which come infrequently.
- ③ I have moderate headaches which come infrequently.
- ④ I have moderate headaches which come frequently.
- ⑤ I have severe headaches which come frequently.
- ⑥ I have headaches almost all the time.

Index Score = [Sum of all statements selected / (# of sections with a statement selected x 5)] x 100 Neck Index Score

Patient's Comments \_\_\_\_\_

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*Patient's Signature*

\_\_\_\_\_  
Date

Doctor's Comments \_\_\_\_\_

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*Doctor's Signature*

\_\_\_\_\_  
Date

# BACK INDEX

Patient Name \_\_\_\_\_ Date \_\_\_\_\_

*This questionnaire will give your provider information about how your back condition affects your everyday life. Please answer every section by marking the one statement that applies to you. If two or more statements in one section apply, please mark the one statement that most closely describes your problem.*

## **Pain Intensity**

- ① The pain comes and goes and is very mild.
- ② The pain is mild and does not vary much.
- ③ The pain comes and goes and is moderate.
- ④ The pain is moderate and does not vary much.
- ⑤ The pain comes and goes and is very severe.
- ⑥ The pain is very severe and does not vary much.

## **Sleeping**

- ① I get no pain in bed.
- ② I get pain in bed but it does not prevent me from sleeping well.
- ③ Because of pain my normal sleep is reduced by less than 25%.
- ④ Because of pain my normal sleep is reduced by less than 50%.
- ⑤ Because of pain my normal sleep is reduced by less than 75%.
- ⑥ Pain prevents me from sleeping at all.

## **Sitting**

- ① I can sit in any chair as long as I like.
- ② I can only sit in my favorite chair as long as I like.
- ③ Pain prevents me from sitting more than 1 hour.
- ④ Pain prevents me from sitting more than ½ hour.
- ⑤ Pain prevents me from sitting more than 10 minutes.
- ⑥ I avoid sitting because it increases pain immediately.

## **Standing**

- ① I can stand as long as I want without pain.
- ② I have some pain while standing but it does not increase with time.
- ③ I cannot stand for longer than 1 hour without increasing pain.
- ④ I cannot stand for longer than ½ hour without increasing pain.
- ⑤ I cannot stand for longer than 10 minutes without increasing pain.
- ⑥ I avoid standing because it increases pain immediately.

## **Walking**

- ① I have no pain while walking.
- ② I have some pain while walking but it doesn't increase with distance.
- ③ I cannot walk more than 1 mile without increasing pain.
- ④ I cannot walk more than 1/2 mile without increasing pain.
- ⑤ I cannot walk more than 1/4 mile without increasing pain.
- ⑥ I cannot walk at all without increasing pain.

## **Personal Care**

- ① I do not have to change my way of washing or dressing in order to avoid pain.
- ② I do not normally change my way of washing or dressing even though it causes some pain.
- ③ Washing and dressing increases the pain but I manage not to change my way of doing it.
- ④ Washing and dressing increases the pain and I find it necessary to change any way of doing it.
- ⑤ Because of the pain I am unable to do some washing and dressing without help.
- ⑥ Because of the pain I am unable to do any washing and dressing without help.

## **Lifting**

- ① I can lift heavy weights without extra pain.
- ② I can lift heavy weights but it causes extra pain.
- ③ Pain prevents me from lifting heavy weights off the floor.
- ④ Pain prevents me from lifting heavy weights off the floor, but I can manage if they are conveniently positioned (e.g., on a table).
- ⑤ Pain prevents me from lifting heavy weights off the floor, but I can manage light to medium weights if they are conveniently positioned.
- ⑥ I can only lift very light weights.

## **Traveling**

- ① I get no pain while traveling.
- ② I get some pain while traveling but none of my usual forms of travel make it worse.
- ③ I get extra pain while traveling but it does not cause me to seek alternate forms of travel.
- ④ I get extra pain while traveling which causes me to seek alternate forms of travel.
- ⑤ Pain restricts all forms of travel except that done while lying down.
- ⑥ Pain restricts all forms of travel.

## **Social Life**

- ① My social life is normal and gives me no extra pain.
- ② My social life is normal but increases the degree of pain.
- ③ Pain has no significant affect on my social life apart from limiting my more energetic interests (e.g., dancing, etc.).
- ④ Pain has restricted my social life and I do not go out very often.
- ⑤ Pain has restricted my social life to my home.
- ⑥ I have hardly any social life because of the pain.

## **Changing degree of pain**

- ① My pain is rapidly getting better.
- ② My pain fluctuates but overall is definitely getting better.
- ③ My pain seems to be getting better but improvement is slow.
- ④ My pain is neither getting better or worse.
- ⑤ My pain is gradually worsening.
- ⑥ My pain is rapidly worsening.

Index Score = [Sum of all statements selected / (# of sections with a statement selected x 5)] x 100

Back  
Index  
Score

Patient's Comments \_\_\_\_\_

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*Patient's Signature*

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Doctor's Comments \_\_\_\_\_

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